

SITLINGTON PARISH COUNCIL

Mrs Julia Talbot CiLCA
Parish Clerk and
Responsible Financial Officer

Tel: 01924 261481
or 07771 113258

e-mail:

clerk@sitlingtonparishcouncil.gov.uk



Parish Office
Stevenson House
139 Netherton Lane
Netherton
WAKEFIELD
WF4 4HQ

30/04/2025

Agenda **For the** **ANNUAL meeting of the PARISH COUNCIL**

Dear Councillors

You are respectfully summoned to attend the **Annual meeting** of **Sitlington Parish Council** at **6.30pm** on **Tuesday 6th May 2025** at **St Lukes Overton**

1.Election of the Chair of the Council

To nominate and elect the Chair of the Council

2.Election of Vice -Chair of the Council

To nominate and elect the Vice Chair of the Council

3. To complete declaration of office acceptance forms for the chair and Vice chair.

4.Welcome and Apologies

To accept any apologies for absence and note the reason.

5.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

6. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

7. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

8.To review and approve any changes or updates to the standing orders and Financial Regulations of the Parish Council.

9.To review committees and membership and to appoint members to serve on the following committees

9.1- Allotment and Cemeteries Committee

9.2- Finance committee

9.3-Netherton Village Hall trust management committee

9.4-Planning committee

9.5- Stevenson House Committee

9.6-Personnel Committee

9.7-Recreation and Leisure committee

9.8-Hartley Bank working group

9.9-Pavilion project sub committee

9.10-Parish Plan Working group

(i)to arrange a meeting with agreed members to review the objections and update.

10.To review representatives on outside bodies

10.1-Denby Grange

10.2-Yorkshire Local Councils 'Association Wakefield Branch

10.3-Wakefield Council Town & Parish Council liaison Group

10.4-The Thornhill Charities

10.5-National Coal mining museum

10.6-Coxley Project/engine House management committee.

10.7-Friends of Hartley Bank

11.To consider the governance for 2025/26 agree a plan forward and meeting dates

11.1-To receive the governance diary 2025/26

11.2-To receive the meeting dates for 2025/26

11.3-To agree bank mandates for PC and NVH management committee (as trustees)

Julia Talbot

Clerk to Sitlington Parish Council