

SITLINGTON PARISH COUNCIL

Minutes of

FINANCE COMMITTEE MEETING

On Tuesday 1st April 2025

At

Netherton Village Hall

5.45pm

Present: Cllr Allott (Chair) Cllr Allott, Cllr Myers

Recommendations:

- For purchase orders to be issued for purchases over £500
- To pay for the invoice for the leaflet printing for Save Sitlington

1/325.Welcome and apologies

The Chair welcomed the meeting.

2/325.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None declared

3/325.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

4/325.To approve the minutes of the last meeting Tuesday 3rd March 2025 as a true and accurate record.

The minutes were agreed as a true and accurate record and duly signed by the chair of the last meeting (Cllr Fearnside)

5/325.To receive an update on the last meetings recommendations.

Recommendations:

The committee considered the internal auditors report and the actions required. £500 purchase order spend.

6/325.Audit of invoices and Bank Statements

6.1-To review invoices for March 2025 and internal controls to be carried out accordingly. Cllr Allott carried out the internal control for the invoices for March 2025.

7/325.To review Bank reconciliation to date.

7.1-To review bank reconciliation for 31/03/2025

The bank reconciliation was noted

8/325.Budget

8.1-To receive an update on budget. (28/02/25)

Hard copies of the budget received and noted by the committee.

9/325.To consider spend for IT costs moving into the new financial year and agree recommendations.

The clerk to source more quotes, ask the council if the PC if the finance can approve. Support to needs to work for all.

10/325.To consider a request from Save Sitlington to pay a recent invoice for leaflet to an amount of £53.17 and agree recommendations.

It was agreed to pay for the invoice as requested.

11/325.Grant applications

11.1-To receive any grant applications

12.Correspondence.

13/325.Date and Time of Next Meeting

To arrange the date and time of the next meeting.

Monday 28th April 2025 6.30pm

Meeting closed 6.22pm.

Julia Talbot -Clerk to Sitlington Parish Council