

**SITLINGTON PARISH COUNCIL
Minutes of the**

**FINANCE COMMITTEE MEETING
On Tuesday 7th April 2026
At
Netherton Village Hall**

5.30 pm

Present:

Cllr Fearnside (Acting Chair), Cllr Myers, Cllr Walters

1/0426>Welcome and apologies

The chair welcomed the meeting and no apologies were received.

2/0426.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3/0426.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

4/0426.To approve the minutes of the last meeting Tuesday 3rd March 2026 as a true and accurate record.

The minutes were agreed as a true and accurate record of the meeting.

5/0426.To receive an update on the last meetings recommendations.

- To recommend Wirehouse as the company to support HR and H&S for the Parish Council with a cost of £150 per month.
To be agreed at tonight's meetings due to the PC meeting not being quorate.
- To proceed with the quote from the SL agreement for the water repairs at the pavilion.
Contractors first need to be approached regarding the leaking roof and damp issues. Concerns raised due to the asbestos to solve the roof issues. Health & Safety concerns for use.

6/0426.Audit of invoices and Bank Statements

a-To review invoices for March 2026 and internal controls to be carried out accordingly.
Cllr Fearnside carried out the internal controls for the March Invoices totalling £10,196.56 expenditure and £2,346.50 income.

7/0426.To review Bank reconciliation to date.

a-To review bank reconciliation for 31/03/2026 total cash balance is £45,277.94
The year figure to be considered adding to the Cambridge and countries Balance in unity trust.

8/0426.Budget

a-To receive an update on budget. (31/03/26) (Year End figures)

b-To consider the report for the PC meeting on PA systems and costs involved, recommendations for the budget. (Resend out the report as not received and added to the next agenda.)

Report sent to all regarding the costs and different choices regarding a PA system.

c-To consider the costs involved to upgrade the AI productivity tool and the benefits to the council. (no quote received)

d-To recommend adding any additional year end funds into the Cambridge and County investment account. See above.

9/0426.Grant applications

9.1-To receive any grant applications

One grant application received for £400 from the junior football team for trophies for their presentation night.

The process for grant applications and paperwork discussed

All paperwork received.

It was agreed to recommend the give a grant of £400 for the SJFC

10/0426.Correspondence

Cambridge & Counties interest rate reduction to 2.76%

Considered were investment accounts with better interest rates.

11/0426.Date and Time of Next Meeting

To arrange the date and time of the next meeting.

Monday 27th April Venue to be confirmed.

Meeting end 18:09pm