

**SITLINGTON PARISH COUNCIL
Minutes of**

**FINANCE COMMITTEE MEETING
On Tuesday 3rd March 2026**

**At
St Lukes Church Hall
Overton
5.30 pm**

Recommendations

- To recommend Wirehouse as the company to support HR and H&S for the Parish Council.
- To proceed with the quote from the SL agreement for the water repairs at the pavilion.

Present: Cllr Allott (Chair) Cllr Fearnside, Cllr Walters
Cllr Smith attended to observe with no voting rights.

1/0326>Welcome and apologies

Apologies were received and accepted for Cllr Myers

2/0326.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (None declared)

3/0326.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

No public attended.

4./0326To approve the minutes of the last meeting Monday 2nd February 2026 as a true and accurate record.

The minutes were agreed as a true and accurate record and duly signed by the chair.

5/0326.To receive an update on the last meetings recommendations.

- To not share the HR and H&S with Crigglestone PC
Agenda item 8.2 will consider other quotes.
- To agree the proposed budget and set a precept of £120,000 6.17 % raise.
Precept paperwork completed and sent to Wakefield Council.

6/0326.Audit of invoices and Bank Statements

a-To review invoices for February 2026 and internal controls to be carried out accordingly.
Cllr Walters carried out the internal controls for February. The clerk explained.

7/0326.To review Bank reconciliation to date.

a-To review bank reconciliation for 28/02/2026

Consideration to move remaining funds over to Cambridge and County investment account.

8/0326.Budget

a-To receive an update on budget. (30/01/26) received at the last meeting.

b-To consider the meeting and proposals from three companies offering HR and health and safety support for the council and agree recommendations.

The committee considered the different companies and the costs involved.
The committee agreed to recommend to Parish Council. Wirehouse over the 60 months.
c-To receive an update on the grant funding applications from Wakefield Council.

The committee agreed as an emergency repair to spend £700 for the repair of the water pipe at the pavilion.

9/0326.Grant applications

a-To receive any grant applications

The committee considered the application from the friends of NVH for £423.00 this is to cover the cost of the insurance.

10/0326.Correspondence

None received.

11/0326.Date and Time of Next Meeting

To arrange the date and time of the next meeting.

Monday 7th April 5.30pm NVH

Meeting end 6.07pm