

SITLINGTON PARISH COUNCIL

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WAKEFIELD
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Minutes of the Ordinary Meeting **Tuesday 3rd February 2026** **Netherton Village Hall**

Present: Cllr Allott (Chair) Cllr Fearnside, Cllr Walters, Cllr Crow, Cllr Dickinson, Cllr Myers, Cllr Collinson, Cllr Smith.

In Attendance: J. Talbot- Parish Clerk

District Cllrs: Cllr Nicholls

Public: One member of the public attended.

146/0226. Welcome and Apologies

a-To receive and accept apologies noting the reason for absence.

The chair welcomed the meeting and reminded the meeting of the code of conduct.

Apologies were received and the reason accepted by the council from Parish Councillor Fyles and Allott- Radcliffe.

Apologies received from District Cllr Harvey

147/0226. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

148/0226. The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014, but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity.

The meeting will be recorded for administration purposes.

149/0226. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None were Noted.

150/0226. To approve the Minutes of the Ordinary meeting of the Parish Council held on Tuesday 2nd December 2025

a-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

It was **Resolved** that the minutes were a true and accurate record and duly signed by the chair.

Proposed: Cllr Collinson

Seconded: Cllr Myers

151/0226.To receive an update on ongoing matters

a-To receive an update on the quad bikes at Emroyd Common.

The tracks in the woods reported were from the tree surgeon felling a fallen tree over the footpath.

b-To receive an update on the 20MPH campaign for Middlestown Academy.

Police patrols have improved the parking situation (see safe scheme report) The clerk confirmed that the key contact passed on by the Deputy Mayors policy manager for Wakefield Council has been contacted with no response noted.

c-To receive an update on the skip for NWB allotments to clear the community plot.

Skip has been ordered for NWB for the community plot. To be delivered 3/02/26 and will remain on site until 11/02/26

d-To receive an update on the new path for Netherton Cemetery

The clerk has confirmed the contractor for the path and work will start early April.

152/0226.Council to receive reports from:

a) District Councilors

Cllr Nicholls

Updated on the business meeting at Wakefield District Council

Cllr Nicholls requested an update on Smiley SID, clerk noted this would be updated on agenda item 15 as there has been a development in the lamp post testing.

b) Police (safe scheme) Sent to all via email.

The meeting noted the report for January and considered actions for February.

c) Wakefield Council Neighborhood Coordinator

No further correspondence received.

153/0226.Stevenson House committee

a-To receive any updates from Cllr Myers as the representative on the club committee
Cllr Myers updated the meeting the meeting is tomorrow.

Clerk to forward the funding company details to the club committee.

9.2-To receive an update on the grass cutting for the adult football team and agree action.

The clerk confirmed there was no further information about the grass cutting in the minutes. The council considered the details of the grant application.

Discussed the grass cutting for 12 months and whether the club should contribute to grass cutting. The costs confirmed -£1,200 for grass cutting for 12 months.

Cllr Fearnside proposed to pay half towards funding the grass cutting seconded by Cllr Myers. It was **resolved** to proceed with the current grant application for £600.

154/0226. Finance Matters

a-To approve Internal controls carried out for December 2025 /January 2026 against the payment schedule, invoices and the bank statements (31/12/25) carried out at the finance committee meeting.

b-To approve the list of invoices December 2025/January 2026 to date Payment's

	Expenditure	Income
Unity Trust-December 2025	£10,498.70	£4,953.00
HSBC -December 2025	£103.25	£0.00

Unity Trust -January 2026	£7,310.31	£8,148.00
HSBC January 2026	£91.43	£0.00

c-To approve the bank reconciliation for December 2025 of (£63,940.50) January 2026 of (£64,778.19) showing a total cash balance-The total cash balance and bank reconciliation was considered and noted.

d-To receive and note the budget to date (31/12/25)

Noted

e-To receive the minutes of the finance meeting Monday 2nd February 2026 and consider any recommendations and agree to any action.

Recommendations

- To establish dedicated HR and Health & Safety provision for the Parish Council, rather than sharing these services with another Parish Council.
- To agree with the proposed budget and set the precept at £120,000
- To accept the quote of £9,000 for the parish office.

All agreed to the recommendations from the finance committee.

f-To consider any grant applications and agree outcome

None received.

g-To consider and agree the proposed budget for 2026/27 and agree the precept amount for 2026/27.

To agree to the proposed budget and precept £120,000

It was **Resolved** to set the proposed budget and set the precept amount for £120,000 with an increase of £7,000.

155/0226.Governance

a- To receive an update Peninsula's proposal of HR and Health & Safety support for the council and agree on an appropriate course of action.

It was agreed that the service was required and the council agreed they wish to move forward on their own rather than sharing the service with another parish Council.

The clerk confirmed meetings have been set up with other providers. This information and costs involved will be shared at the next Parish Council meeting

156/0226. To receive the quotes for the Parish Office repairs and agree action.

One quote received, clerk met with two other contractors, however no quotes have been received.

It was **Resolved** to go with the one quote provided from a trusted source for £9,000.

157/0226.Allotment and cemeteries

a-To approve the minutes of the allotment and cemetery committee meeting dated Tuesday 11th November 2025 and consider any recommendations.

It was agreed that the minutes were a true and accurate record of the meeting and duly signed by the chair (Cllr Fearnside)

Proposed: Cllr Smith

Seconded: Cllr Fearnside

b-To agree Cllr Collinson interest in joining the allotment and cemetery committee. Cllr Collinson to join the committee and he has requested to book onto training for the introduction to cemetery management with ICCM at a cost of £105.00 plus VAT.

158/0226.Recreation and Leisure

a-To receive the draft minutes of the pavilion subcommittee and consider any recommendations.

The meeting noted the draft minutes to be approved at the sub committee meeting when all members are in attendance to approve.

b-To approve the minutes of the Recreation and Leisure Committee meeting dated Tuesday 9th December 2025 and consider any recommendations.

It was agreed that the minutes were a true and accurate record of the meeting and duly signed by the chair (Cllr Crow)

c-To consider the pavilion and agree the work required

A further consultation has been agreed on Tuesday 21st April 2026 to discuss parking, exterior and use of the pavilion. This will allow the committee to advertise around the parish to ensure more feedback from residents. An article has been added to the Coxley news to info residents of the progress to date.

There has been a leak at the pavilion, the service contractor has attended, and a pipe has burst into the wall where the kitchen sink, awaiting a quote for the work.

159/0226.Emroyd Common.

a-To receive an update on whole wood tree inspection and agree action.

The clerk approached a local tree surgeon to do a quote for the tree inspection, waiting for further information.

160/0226. To receive an update on the installation of Smiley SID and agree action required.

The clerk has spoken to West Bretton PC about sharing the cost of lamp post testing. However, they have approached National Highways about traffic coming through the village due to the motorway and are looking to request funding to support the Smiley SIDs and the lamp post testing.

The council agreed to monitor the situation and obtain regular updates

161/0226.Planning

a-To consider validated applications

Planning applications validated
24/02155/SUB01 -Land Off Sandy Lane Middlestown Wakefield WF4 4PN Discharge of Condition 3 (Intrusive Investigations), Condition 4 (biodiversity gain plan), Condition 5 (Biodiversity Retention and Enhancement Scheme), Condition 6 (wildlife enhancement) and Condition 12 (intrusive site investigations) from approved application 24/02155/FUL
25/02337/COUMA -74 New Road Middlestown Wakefield WF4 4NT Change of Use Commercial to Dwelling Houses, 1st Floor to 8No. Apartments (Middlestown furniture store)
25/02405/FUL-74 New Road Middlestown Wakefield WF4 4NT Removal of an area of existing roof; insertion of new first floor rear elevation windows and doors; new access from the rear car park at ground floor level leading to a new staircase; new external terrace area and balustrading
25/02053/FUL -109 Coxley View Netherton Wakefield WF4 4NE Construction of detached garage (originally approved under application ref: 12/00028/FUL) with attached sunroom/home office space to the side. Insertion of 2nos. first floor windows within the north-eastern elevation of dwelling

Netherton
22/02407/SUB01 -Land at Balk Lane Netherton Wakefield WF4 4HD Discharge of Condition 3 (radon) from approved application 22/02407/FUL- Awaiting Decision.
25/02041/TPO -2 Netherton Hall Gardens Netherton Wakefield WF4 4JA Remove T9 Lime and T11 Lime. Application REFUSED
25/02037/FUL -The Smithy Whitley Farm Drive Netherton Wakefield WF4 4LN

Resubmission of approved application ref: 25/00590/FUL (Single storey extension to front. 1.5 storey extension and two-storey infill extension to rear. Replacement fenestrations and changes to openings front and rear and rooflight to front) to increase the size of the front extension and include a flue to the rear. **Application REFUSED**

Middlestown
24/01287/FUL -36 Coxley Lane Middlestown Wakefield WF4 4PU Conservatory to rear. Awaiting Decision
25/02019/FUL -171 New Road Middlestown Wakefield WF4 4NX Change of use from shop to Dog groomers (Sui Generis) Awaiting Decision
25/02039/FUL -3 Ramsey Court Middlestown Wakefield WF4 4TW Single storey extension to rear. Application APPROVED
25/02070/FUL 19 Carr Lane Middlestown Wakefield WF4 4QJ Removal of flat roof above main entrance and construction of first floor extension at front. External alterations including the installation of cladding to main dwelling and dormer. Reduction in height of front boundary wall. Awaiting Decision

Overton
21/02438/SUB01 -Gate Farm Wood Lane Overton Wakefield WF4 4NZ Discharge of Condition 3 (Coal Authority), Condition 4 (Remediation), Condition 5 (Materials) and Condition 6 (Bats) from approved application Conditions Discharged
25/02063/TPO-24 Wood Mount Overton Wakefield WF4 4SB T1 Sycamore - Crown Reduce tree on building side to achieve a maximum clearance of 2metres between the branch tips and the adjacent structure with no pruning wounds greater than 30mm in diameter being generated because of the works. Crown Clean. Remove Deadwood. Remove broken storm damaged branches. Split Decision on Application
24/01957/SUB01 -Gate Farm Wood Lane Overton Wakefield WF4 4NZ Discharge of Condition 3 (Coal Mining Investigation) from approved application 24/01957/FUL Awaiting Decision
25/01958/TPO -161 Old Road Overton Wakefield WF4 4RR Red Oak - Crown Reduce the lower branches, which are no greater than 25mm thick to create a maximum 2metre clearance to the adjacent floodlight- Application-APPROVED

Midgley
25/01777/FUL - Top Farm Stocksmoor Road Midgley Wakefield WF4 4JQ Application for 1no dwelling, including alterations to existing access. Awaiting Decision

162/0226. Correspondence/training opportunities

a-To receive correspondence

A Councillor and clerk requested to attend the YLCA training day on Thursday 12th March for £105.00 each. It was resolved to spend £210.00 on training.

b-To receive correspondence

- WMDC-Planning
- Beacomcomm-notification of pre consultation letter for proposed telecommunications. (further information required)

- (Hartley bank wood)
- West Yorkshire community alerts
 - WMDC-Precept paperwork for 2026/27
 - YLCA-Training
 - YLCA-Training day
 - West Yorkshire combined authority-Talking transport
 - YLCA-White rose newsletter
 - YLCA -WY branch meeting 4/2/26 11am online 4/2/26
 - WYP-Ossett Cycle security event 7/2/26 Ossett Police station.
 - Resident-Report suspicious behaviour around Emroyd Common. Reported to PC Steele.

163/0226. Working Together within the community.

a- To receive any updates from Councillors regarding: -

(i). Denby Grange (Cllr Allott)

Cllr Allott updated the meeting at a recent meeting, where they were looking at fundraising to support the club. Tabletop sales were mentioned to carry on once the friends of NVH finish for the summer.

Concerns were raised about the lighting on the exit door of Denby Grange. Chair suggested lighting was required and a grant application to the Parish Council could be completed to support the costs.

(ii). Youth Club

Nothing to report.

(iii) Thornhill Pools

The grant application process is complete, and the applications will go to the panel meeting of the trustees late February.

(iv) Save Sitlington countryside

A Letter received from Save Sitlington for the Parish council to consider.

The councillors considered the letter sent by the group and the definition of the village.

The letter requests support from the Parish Council.

The planning committee to arrange a meeting with Save Sitlington.

(v) Netherton Village Hall management committee.

Sink has been removed to make space in the cupboard for the office files.

Quote for the village hall doors to be considered for funding Cllr Smith to action

The NVH meeting is Tuesday 17th February 2026

164/0226. Staffing and Office matters

Nothing to report.

165/0226. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Meeting End: 7.58pm