

SITLINGTON PARISH COUNCIL
Minutes of the

FINANCE COMMITTEE MEETING
On Tuesday 2nd February 2026

At
Denby Grange Recreation pavilion
Overton
6.30 pm

Recommendations

- **To not share the HR and H&S with Crigglestone PC**
- **To agree the proposed budget and set a precept of £120,000 6.17 % raise.**

Present: Cllr Allott, Cllr Fearnside, Cllr Walters, Cllr Myers

1/0226>Welcome and apologies

The chair welcomed the meeting

2/0226.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None were declared

3/0226.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

No public attended

4/0226.To approve the minutes of the last meeting Tuesday 2nd December 2025 as a true and accurate record.

It was **resolved** that the minutes of the last meeting were a true and accurate record of the meeting and duly signed by the chair.

5/0226.To receive an update on the last meetings recommendations.

Recommendations to further

Further information required on costings for Santa event. Grant payment made.

Adult football further information required.

6/0226.Audit of invoices and Bank Statements

6.1-To review invoices for December 2025/January 2026 and internal controls to be carried out accordingly.

Invoice to be check against the bank statements

Date	Description -Expenditure -Jan 26	Amount (£)	Type
02/01/2026	British Gas pavilion	39.08	Electric pavilion
02/01/2026	Cranberry IT Support	288.26	IT support
09/01/2026	Oldroyds	228	NS&SC Annual inspection
09/01/2026	West Yorkshire pensions	1,214.47	Pensions
	Horbury Churches	357.60	Youth worker
	HMRC	1,112.33	PAYE
	Oldroyds	144.00	Water leak Pavilion
	Amazon	884.27	See breakdown

	Horti Centre	11.99	Christmas decorations
	NBB Recycling	978.00	Cemetery Benches
	Oldroyds	258.00	Boiler check and repair NVH
	Friends of NVH	450.00	Grant payment
	Williamson GW LTD	1,195.00	Grave Digging
19/01/2026	BT	94.72	Phone & Broadband
19/01/2026	Asda Mobile	5.00	Caretaker mobile
20/01/2026	EE mobile	16.10	Parish mobile 2
22/01/2026	Tesco Mobile	33.49	Parish Mobile 1
31/01/2026	Service charge	9.90	Bank Charges
		7,320.21	

7/0226.To review Bank reconciliation to date.

a-To review bank reconciliation for 31/01/2026

Bank Reconciliation 31/01/26	
Current Account HSBC	
Opening Balance	7,897.36
Closing Balance	0.36
Money manager HSBC	
Opening Balance	-7,814.17
Closing Balance	82.90
Cambridge & Counties	
Opening Balance	34,877.52
Closing Balance	37,957.91
Unity Trust current account	
Opening balance	25,899.40
Closing Balance	25,979.40
Unity trust savings account	0.00
Unity trust current account	25,979.40
HSBC current account	0.36
HSBC Money manager	82.90
C&C Investment account	37,957.91
	64,020.57

8/0226.Budget

a-To receive an update on budget. (31/12/25) received at the last meeting.

Budget sent out via email and will be added to share point.

Receipts are £152.307 90.6% to budget

Expenditure £133,622 79% to budget

Receipts likely to be over budget and expenditure close to predicted budget all headings and are on track to meet the budget figures. The headings over budget discussed at previous meetings.

b-To consider the meeting and proposal from Peninsula to support HR and health and safety support for the council and agree action.

As we have 6 employees the cost will be slightly more at £200 a month shared, the quote has increased slightly as a 12month contract was requested initially. Other companies with less PC experience can charge up to £380 per month including software and training. As we are splitting the service this will bring the cost down.

It was agreed to obtain a quote for Sitlington PC rather than sharing with Crigglestone PC Clerk to Investigate further quotes with other companies, approach YLCA to also be approached.

A further presentation from other companies to see if they have experience in local government.

c-To consider the proposed budget for 2026/2027 and agree recommended precept to the parish Council

Considerations for the proposed budget, there might be slight raise due to a company to support HR and H&S if agreed (£1000) raising the precept to £121,000.

This will be an increase of 6.17% and band D will be £60.71 an increase of £3.53 per household at band D (we also need to consider the office refurbishment into the precept) £9,000.

It was proposed to recommend that the precept be raised by 6.17% to 121,000.

Cllr Fearnside requested the purchase of plants for the spring planting. All agreed £26 to be spent on planting.

d-To consider the costings to refurbish the Parish Office and options available for the Parish Council to consider and agree at full council meeting.

One quote received for £9,000 and still awaiting the other quote. It was proposed to recommend going with the quote from Oldroyd's for £9,000. Also proposed was to get assistance the grounds maintenance contractor to move the contents of the office.

9/0226.Grant applications

None received

10/0226.Correspondence

None received

11/0226.Date and Time of Next Meeting

To arrange the date and time of the next meeting.

Tuesday 3rd March 5.30pm St Lukes

Meeting End :19.00pm