

SITLINGTON PARISH COUNCIL

Minutes of the RECREATION AND LEISURE COMMITTEE MEETING

**on Tuesday 24th June 2025 at 7.00 pm
Netherton Village Hall**

Present: Cllr Crow, Cllr Fearnside, Cllr Smith, Cllr Dickinson

In attendance: Julia Talbot-Parish Clerk

Members of the public 2

Recommendations

- To purchase two litter picking signs
- To considered the agreement between the football and the PC for hire of the field and pavilion at Hartley Bank 2025/26 and review charges.
- To purchase 3 bins for the play area (within the committee's budget of £1,000 delegated power.
- Part of the container to be used for storage for the football team
- Clerk to report footpath Sitlington 1

Public Forum

Two residents attended the meeting

One resident raised the bins in the play area, and a need for better bins with lids. Also, raised was the dog poo situation around the play area. Clerk to Report to Wakefield Council and request notices to be added.

The committee advised the dog warden from Wakefield Council could be contacted for further action. The Clerk to liaise with dog warden and raise fines/notices. The Parish Council to be more active on social media.

Committee to consider further action to be more proactive. Approach Wakefield Council for signage, Consider CCTV legislation and signage. Clerk to check CCTV signage.

Locations of the bins raised and discussed,

Resident asked about the pavilion project and raised concerns, the agreement between the football team and the Parish Council for the hire of Hartley Bank raised. Discussed was how regular the matches will be (this will be confirmed when the fixtures are released.) It was confirmed that the new agreement will be in place for the Junior Football for September and will need to be agreed by full council.

Record of use for the Friends of Hartley Bank raised. The FOHB need to inform the Parish Office when the facilities are used and there is a sign in and out book for the building.

1/625.Welcomes and Apologies

The Chair welcomed the meeting

2/625.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording

will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

3/625.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

None recorded

4/625.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

5/625.Minutes of the meeting held on Tuesday 25th March 2025

To Approve the minutes of the last meeting as a true record.

It was agreed the minutes were a true and accurate record of the meeting and duly signed by the chair.

6/625.To nominate a Chair for the Recreation & Leisure committee

Nominated: Cllr Crow

All agreed

7/625.To review the term of reference and agree any amendments.

The committee considered the terms of reference no changes to be made.

8/625.To receive an update on ongoing matters (for information only)

8.1-To receive an update from previous actions/recommendations.

- To recommend a subcommittee of members and non-members for the pavilion project.
A sub committee has been adopted (agenda item 9.5)
- It was agreed to recommend that the friends are charged for events other than the coffee mornings and games afternoon. For example, the wreath making.
Clarity required. (Agenda item 9.2)
- To replace the bins in Netherton park with larger one, so the litter does not blow around. Clerk to gather quotes for the next R&L committee.
(Agenda item 12.4)

9/625.Hartley Bank community field and Pavilion at Balk Lane, Netherton

a-To receive an update on the pavilion, progress to date.

Surveys have taken place, a meeting with the design team 10.30am 25/6/25 at the pavilion to discuss design.

b-To receive an update from the Friends of Hartley Bank

The FOHB have requested clarity on charges for the pavilion.

It was confirmed by the committee; it would be the events where the public pay for events. Clerk to clarify charges.

c-To receive an update on the container from the full PC meeting and agree recommendations. Container to be kept, uses and refurbishment to be discussed. Junior football team to be approached for football storage. The container to be cleaned out. The chair to lead.

d-To receive an update on the use of the pavilion and community field for the junior football club and agree actions required.

The PC agreed to pay for the grass cutting for the season a total cost of £300.00 (12 cuts)

Review charges for hire. Charges were considered to put forward to the Parish Council. Clerk to approach football team for further information on games to be played next season. Team to provide fixtures list as soon as they are confirmed.

e-To agree a date for the first meeting of the sub-committee for the pavilion project.

Date agreed, only members to be at the first meeting to agree the format of the committee.

Tuesday 12th August pavilion 7.00pm

10/625. Emroyd Common

a-To receive an update from the friends of Emroyd

Balsam session. Cllr Fearnside to confirm the details and whether the friends of Emroyd wants it to be advertise on the Parish Council website.

11/625.Denby Grange

a-To receive an update from Denby Grange

Chair updated on the VE date, it was an excellent event.

12/625.Netherton Play area

a-To arrange consultations with the school and Youth club on the equipment they would like to see in the play area.

No further action, proposal to commence the consultation in September for the new term. Resident noted the child minders and other sources of consultation.

b-To consider the replacement of damaged equipment and funding available.

No further action, as we need to consult with the school and youth club.

c-To receive an update on the wet pour damage and agree action required.

Awaiting a quote, Clerk follow up with the ground's maintenance team and report to next committee.

d-To agree proposals for the new bins and locations in the play area.

Power point attached to meeting paperwork to consider options, costs and locations.

The committee considered the bins for the play area and locations.

The clerk to approach the grounds maintenance team about installation of the bases.

It was agreed to order 3 bins

It was agreed all three bins to be bright (red/orange)

Location one outside (120 litres) (Roadware) 2 bins with writing all orange

(Glason)clerk to order within the budget for the committee report to the council.

13/625. To consider processes for litter picking and agree any equipment required for recommendation to full council.

Considered was the health & safety for litter picking to ensure the safety of volunteers.

Signage when doing litter picking requested.

Clerk to investigate signage. Two signs to display a litter pick is in progress. (Add to the agenda for the PC meeting)

Noting when a road is shut due to roadworks, we could utilise the road being closed.

Wakefield Council has a 3-month forecast of road works

14/625.Footpaths and Bridle ways

Footpath across from Emroyd, overgrown Clerk to report.

15/625.Correspondence (if any)

Email regarding trees at Emroyd have ash die back. Email arboricultural services at Wakefield council about an inspection. Woodland inspections.

16/625.Matters of an urgent nature or items for the next agenda

Matters of an urgent nature (for information only) or items for inclusion on the next agenda.

None noted

17625.Date and Time of Next Meeting

To arrange the date and time of the next meeting.

The meetings to be quarterly.

Tuesday 14th October at NVH 7.00pm

Meeting end 8.11pm