



**MINUTES OF THE ORDINARY MEETING OF  
SITLINGTON PARISH COUNCIL  
TUESDAY 4<sup>th</sup> February 2025  
Netherton Village Hall**

**PRESENT:** Cllr Fearnside (Acting vice chair), Cllr Myers, Cllr Dickinson, Cllr Crow, Cllr Smith, Cllr E Ingham, Cllr Flyes

**ATTENDING:**

**Parish Clerk** – Mrs. J Talbot

**District Councillors**-Cllr Harvey, Cllr Nicholls.

Members of the public

Representative of Save Sitlington

Two residents

Two representatives of from the friends of Hartley bank.

**Public forum**

Residents of Balk Lane attended to discuss the future plans of the cricket field and pavilion. Concerns were raised by the residents, a letter was sent to all residents on Balk Lane, however it was noted residents off Balk Lane did not receive a letter.

The residents also raised concerns that the Parish Council is under represented for Netherton with 5 ward members. The Chair noted that the full council work on behalf of Sitlington as a whole parish not their individual wards. The wards are set for administrative and electoral purposes and reflects the population in each ward.

Inclusivity and transparent regarding the pavilion considered, noted it is a low-cost facility currently and the residents requested to be kept updated on the progress.

**Friends of Hartley Bank**

The chair of the group addressed the meeting and noted that the Hartley Bank field should be inclusive for all residents of the parish and used for the benefit of all the community.

**To hold a minute's silence for the former Parish Councillor Nicola Luke**

The Parish Council took a minute's silence as a mark of respect.

**372/0225-Welcome and Apologies**

The chair welcomed the meeting. The chair reminded all present to adhere to the code of conduct during meetings.

a. To receive and accept apologies.

Apologies received from Parish Councillor Allott, Cllr Allott-Ratcliffe, Cllr Shaw.

and accepted by the parish Council.

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**373/0225-The chairs reminder of the council's expectations for the audio or visual recording of this meeting.**

Noted-Recorded for administration.

**374/0225 Members Declarations of Interest**

a. To receive disclosures of personal and prejudicial interests from Councillors on agenda items. None declared.

**375/0225.Public Admissions to Meetings Act (1960)**

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

**376/0225.To Approve the Minutes of the ordinary meeting held on Tuesday 5<sup>th</sup> December 2024.**

**It was resolved** that the minutes of the ordinary meeting were a true and accurate record of the meeting and duly signed by the chair.

**Proposed:** Cllr Crow

**Seconded:** Cllr Myers

**377/0225. To receive an update on ongoing matters**

a-To receive an update on the container on Hartley Bank community field.

Cllr Dickinson updated the meeting, there has been a delay.

Moving of the container will need to be on a weekend, it was noted that the local residents will be informed and any permits required will be applied for.

A letter will be sent to Balk Lane residents and a post added to Facebook/noticeboard. Estimated time to remove the container will need to be established.

**378/0225.Council to receive reports from: -**

a) District Councillors

**Cllr Harvey** updated the meeting on developments/updates on Facebook. Matters relating to the parish considered. Parish Cllr Dickinson to assist in resolving the matters raised.

**Cllr Nicholls** Update on the full Wakefield Council meeting and where to access the information.

b) Police (safe scheme) Safe scheme received and considered

Funding updates from the District Cllr community fund on the progress of Smiley SID. It was noted that the successes within the community should be praised.

**379/0225.Stevenson House committee**

a-To receive any updates from Cllr Myers as the representative on the club committee  
Nothing to report.

**380/0225.Finance Matters**

a-To approve Internal controls carried out for December 2024/January 2025 against the payment schedule, invoices and the bank statements (30/01/25) carried out at the finance committee meeting. Cllr Fearnside and Cllr Allott carried out the internal control checks at the finance meeting.

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b-To approve the list of invoices January 2025 Payments totaling **£5,428.37 (Unity Trust) £5.00(HSBC)** The list of invoices reviewed and recommended to the Parish Council as a correct record.

c-To approve the bank reconciliation for January 2025 showing a total cash balance of **£48,578.32**. The details of the bank reconciliation noted and approved as a true record of the bank balances for month ending January 2025

d-To receive the budget and note any updates. The budget considered and noted and agreed as a true record of the figures to date.

e-To consider the proposed budget and agree the precept demand for 2025/26

The finance committee agreed to recommend an increase of £20,000 in precept to £113,000.00

It was **resolved** to increase the precept to increase to £113,000.00

**Proposed:** Cllr Myers

**Seconded:** Cllr Crow

f-To receive an update on the finance meeting Monday 3<sup>rd</sup> February 2025 and consider any proposals and agree any action.

#### **Recommendations**

- To increase the precept to £113,000.00
- To purchase a new laptop for clerk before the windows 10 finishes
- To proceed with the ground's maintenance tender paperwork
- To update the bank mandate and set up a direct debit for BT

The recommendations were all agreed.

g-To consider any grant applications and agree outcome  
None received.

#### **381/1225.Governance**

Nothing to report /update policy breakdown

#### **382/1225. To consider requests from residents for the Parish Council to purchase grit bins for the parish and agree action.**

The clerk updated the meeting on the grit bin situation in the recent bad weather.

The clearing of the paths and the non-grit route roads discussed.

After the bad weather some residents have requested grit bins in the following locations:

High Ridge

Brookfields

Highfield Road/in the entrance of Denby Grange

Old Wood Yard Midgley

The Parish Council requested costs for the grit bins for the next meeting.

Suggested to add stickers identifying that the Sitlington Parish Council is responsible and adding contact details to the grit bins.

District Cllr Nicholls advised to contact Wakefield Council Chief Executive about the concerns regarding lack of communication regarding the grit bins.

#### **383/1225- To receive an update on the installation of Smiley SID and consider options available.**

Awaiting response from Wakefield Council to add the Smiley SIDS to the posts in the parish.

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**384/1225- To consider the response from Wakefield Council regarding the request to itemize the invoice for the Christmas lights provision 2023 and agree action.**

The clerk updated the meeting correspondence received from Wakefield Council regarding the 2023 charges for Christmas lights provision.

District Cllr Nicholls advised to send a letter to Wakefield Council chief Executive

**385/1225- Allotment and cemeteries**

**Allotment and cemeteries**

a-To receive the minutes of the Allotment & Cemetery meeting and any recommendations.

**Recommendations**

- Add the Open Country project to Facebook  
Waiting for Open country to add to their page and will share.
- Charges for the cemeteries to remain the same for 2025
- Charges list for new memorials to be deferred to the next meeting.
- Rules and regulations to be updated to note the plastic memorials are not allowed-  
Updated
- The request for kerbstone in F section Netherton to be deferred to the next meeting

b-To receive information relating to the costs involved, to add edging stones to the memorial garden at Middlestown for installation of memorial plaques.

The original stone that were in the first quote, were the wrong stones. Therefore, a further quote was received and the finance committee agreed this.

c-To receive an update from open country and a request for a bug hotel.

Open country have suggested a bug hotel at Netherton cemetery.

Defer to Allotment and cemetery meeting to consider the size and location.

d-To consider installing a pathway down to the new CR at Netherton and agree action.

A pathway needs considering at Netherton cemetery to access the new CR plots, considered was to obtain quotes. It was agreed to the next Allotment and Cemetery committee.

**386/1225- Recreation and Leisure**

**Hartley Bank**

a-To arrange a working group meeting to invite the architect and discuss the plans for the pavilion.

Consider suitable dates to meet with the architect to discuss the process.

A spokesperson for the residents of Balk Lane will be invited to the working group/sub-committee. A community consultation process will be required for funding streams.

b-To receive an update on the Junior Football team using the community field at Hartley bank. The team are not playing on the field as yet, as they need to prepare the ground.

c-To consider adding a post at Netherton play area to add signage and agree action.

A contact sign was stolen from the fence at the play area, considered was to add a post for the remaining sign to be erected.

It was agreed to add a post to the for the sign.

d-To consider the telephone box at Middlestown and agree action.

The Perspex has been smashed again, A volunteer has purchased a full piece to install. Considered was the future of the telephone box.

If no displays are being added by the school, considered was to add flower planters again. Also, proposed was a book swap /Clerk to liaise with the school PTA and add to the next agenda for discussion at the next meeting.

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CCTV could be obtained from a resident for any future vandalism.

### 387/1225.Planning

a-To consider validated applications

<b>Planning applications validated</b>	
<b>24/02155/FUL</b>	-Land Off Sandy Lane Middlestown Wakefield WF4 4PN Detailed Planning Application for 3no Stables and a Tack Room and Associated Works
<b>24/02101/FUL</b>	-121A Sandy Lane Middlestown Wakefield WF4 4PR Pitched roof, two storey side extension and partial internal garage removal to provide living/dining space, utility and entrance lobby to ground floor and dressing room with ensuite to master bedroom at first floor
<b>24/01821/NMC01</b>	-Stocksmoor Grange Bungalow Stocksmoor Road Midgley Wakefield WF4 4JQ Non-material amendment to approved application 24/01821/FUL dated 11.12.2024 [Proposed single storey side extension] to enable a change to the width and length of the single storey side extension, including window opening alterations to the rear elevation of the extension.
<b>23/00315/SUB01</b>	-6 Carr Lane Middlestown Wakefield WF4 4QJ Discharge of Condition 3 (Finished Floor Levels), Condition 4 (Site Investigations), Condition 5 (Materials), Condition 6 (Landscaping) and Condition 7 (Boundary Treatment) from approved application 23/00315/FUL
<b>25/00068/CPE</b>	-64 Blacker Lane (Land To Rear) Netherton Wakefield WF4 3DW The continuous use of land for equestrian purposes, and the use of storage containers in association with this use.
<b>4725/W/24/3354032</b>	-New Hall Farm New Hall Lane Overton Wakefield WF4 4RP Installation of renewable energy generating station comprising ground-mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements. <b>Public inquiry reference and documents.</b> <b>Status      Awaiting decision</b>

b-To consider planning decisions.

<b>Netherton</b>	
<b>24/01971/TPO</b>	-163 Netherton Lane Netherton Wakefield WF4 4HL Crown Reduce 2 trees T1 and T2 to provide clearance to the building roof. <b>Approved</b>
<b>24/01546/FUL</b>	-135 Upper Lane Netherton Wakefield WF4 4HY Removal of existing shed at the front of the dwelling for the relocation of existing shed from the side to the front of the dwelling. <b>Awaiting Decision</b>
<b>24/01546/FUL</b>	-135 Upper Lane Netherton Wakefield WF4 4HY Erection of replacement detached shed to side (retrospective) <b>Awaiting Decision</b>
<b>24/00981/FUL</b>	-5 Strands Court Netherton Wakefield WF4 4JB

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Conversion of existing barn/workshop into a single self-build dwelling along with associated works <b>Awaiting Decision</b>
<b>24/00819/CPL</b> -Windy bank Farm 121 Upper Lane Netherton Wakefield WF4 4HX Remove outbuilding and patio area and replace with detached garage <b>Approved</b>

<b>Middlestown</b>
<b>24/00694/ENFAPP</b> -Land North Western of Sandy Lane Middlestown Wakefield WF4 4PN Enforcement appeal <b>Awaiting Decision</b>
<b>24/01108/FUL</b> -Middlestown Primary Academy Cross Road Middlestown Wakefield WF4 4QE Proposed erection of Modular Classroom building. <b>Awaiting Decision.</b>
<b>24/01287/FUL</b> -36 Coxley Lane Middlestown Wakefield WF4 4PU Conservatory to rear. <b>Awaiting Decision</b>
<b>24/01287/FUL</b> -36 Coxley Lane Middlestown Wakefield WF4 4PU Conservatory to rear <b>Awaiting Decision</b>
<b>23/00767/SUB01-4 Coxley Lane Middlestown Wakefield WF4 4PU</b> Discharge of Condition 3 (Drainage), Condition 4 (Materials), Condition 5 (Wheel Wash), Condition 7 (Landscaping), Condition 8 (Bat), Condition 12 (Radon), Condition 13 (Animal Waste Management Plan) from approved application 23/00767/FUL- <b>Awaiting Decision</b>

<b>Midgley</b>
<b>20/00162/SUB01</b> -Land at Top Farm Stocksmoor Road Wakefield Midgley WF4 4JQ-Proposal: DISCHARGE OF CONDITION 3 COAL MINING RISK ASSESSMENT, CONDITION 4 CONTAMINATION, CONDITION 5 CONSTRUCTION, CONDITION 6 BUILDING LEVELS, CONDITION 7 SOFT LANDSCAPING, CONDITION 8 MATERIALS, CONDITION 11 HARD LANDSCAPING, CONDITION 12 BOUNDARY SCREENING AND CONDITION 13 RADON TREATMENT FOR APPROVED APPLICATION 20/00162/FUL. <b>Awaiting Decision</b>
<b>24/01821/FUL</b> -Stocksmoor Grange Bungalow Stocksmoor Road Midgley Wakefield WF4 4JQ Proposed single storey side extension <b>Awaiting Decision</b>

<b>Overton</b>
• <b>23/00332/EIASO</b> -New Hall Farm New Hall Lane Overton Wakefield WF4 4RP Solar Farm (23/3/23) EIA required- <b>Unknown</b>
• <b>22/02332/EIASO</b> -New Hall Farm (Land At) New Hall Lane Overton Wakefield WF4 4RP-Solar Farm EIA required. <b>Unknown</b>
<b>21/02438/SUB01</b> -Gate Farm Wood Lane Overton Wakefield WF4 4NZ Discharge of Condition 3 (Coal Authority), Condition 4 (Remediation), Condition 5 (Materials) and Condition 6 (Bats) from approved application <b>Awaiting Decision</b>

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**24/00101/OUT**-Reindeer Inn Public House 204 Old Road Overton Wakefield WF4 4RL

Application for the demolition of existing Public House and development of 4no. dwellings, outline application to include access and scale only with all other matters reserved. (amended description)

**Awaiting Decision**

**24/01957/FUL**-Gate Farm Wood Lane Overton Wakefield WF4 4NZ  
Erection of Cattery Building (part-retrospective) **Awaiting Decision.**

**24/01930/TPO**-23 Wood Mount Overton Wakefield WF4 4SB  
Fell Sycamore Tree S2; Reduce Plum Tree P1; Fell Ash Tree A1; Crown Lift by 10ft Sycamore Tree S1.

**Split Decision (see decision notice)**

c-To consider any appeals

### **Appeals**

**24/00051/REF**

Alternative Reference: PP-12229821

Address: New Hall Farm New Hall Lane Overton Wakefield WF4 4RP

Nature: Installation of renewable energy generating station comprising ground-mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements

Status: Appeal Lodged

Appeal Type: Appeal Against Refusal

**APP/X4725/W/24/33540 Appeal documents**

Application Received Tue 14 Jan 2025

Application Validated Tue 14 Jan 2025

New Hall Farm New Hall Lane Overton Wakefield WF4 4RP

Installation of renewable energy generating station comprising ground-mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements

Status: Awaiting decision

d-To receive and update on 24/00051/REF New Hall solar panel application and arrange a meeting with Save Sitlington before 25/2/25

The Parish Council to consider meeting dates

Proposed was 12/2/25 at Denby Grange. Clerk to follow up and confirm.

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**388/1225- Correspondence/training opportunities****WMDC**-LGBCE final Recommendation**WMDC**-Weekly Lists**ICCM**-Essential Law Book**YLCA**-Reginal Training 21/3/25**NAS**-Draft Minutes Yorkshire Branch AGM

YLCA-Training Programme

WMDC-Walking Safe App

NALC-Bulletin

YLCA-White Rose Newsletter

NALC-Letter for Chair

WMDC Planning -23/01113/FUL New Hall Farm Solar Panel Project

West Yorkshire Community Alert -Feb 2025 Edition.

**389/1225-Working Together**

a- To receive any updates from Councillors regarding: -

(i) Denby Grange (Cllr Allott)

Not in attendance

(ii) Youth Club (Cllr Shaw)

Not in Attendance

(iii) Thornhill poor's (Cllr Shaw)

Cllr Myers updated the meeting on Thornhill Pools.

Grant applications paid to applicants totaling £18,000

(iv) Save Sitlington countryside (Cllr Shaw)

**390/1225. Staffing and Office matters**

a-To consider arrangements for the PC meeting in June and agree action.

The Clerk will not be in attendance for the June meeting, it was agreed for the Admin Assistant to take the minutes of the meeting.

**391/1225. Matters of an urgent nature (for information only) or items for inclusion on the agenda for Tuesday 5<sup>th</sup> November 6.30pm-Netherton on agenda.**

PA systems

Crossroads painted /work

Community pantry

**Future meetings.**

- Recreation & Leisure committee meeting Tuesday 18<sup>th</sup> February 2025 7.00pm
- Allotment & Cemetery committee meeting Tuesday 25<sup>th</sup> February 2025 -6.30pm

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