

SITLINGTON PARISH COUNCIL

FINANCE COMMITTEE MEETING

On Tuesday 7th April 2026

At

Netherton Village Hall

5.30 pm

AGENDA

1. Welcome and apologies

2. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

4. To approve the minutes of the last meeting Tuesday 3rd March 2026 as a true and accurate record.

5. To receive an update on the last meetings recommendations.

- To recommend Wirehouse as the company to support HR and H&S for the Parish Council with a cost of £150 per month.
- To proceed with the quote from the SL agreement for the water repairs at the pavilion.

6. Audit of invoices and Bank Statements

6.1-To review invoices for March 2026 and internal controls to be carried out accordingly.

7. To review Bank reconciliation to date.

7.1-To review bank reconciliation for 31/03/2026

8. Budget

8.1-To receive an update on budget. (31/03/26) (Year End figures)

8.2-To consider the report for the PC meeting on PC systems and costs involved, recommendations for the budget.

8.3-To consider the costs involved to upgrade the AI productivity tool and the benefits to the council.

8.4-To recommend adding any additional year end funds into the Cambridge and County investment account.

9. Grant applications

9.1-To receive any grant applications

10. Correspondence

11. Date and Time of Next Meeting

To arrange the date and time of the next meeting.