

**SITLINGTON PARISH COUNCIL**

**FINANCE COMMITTEE MEETING**

**On Tuesday 3<sup>rd</sup> March 2026**

**At**

**St Lukes Church Hall**

**Overton**

**5.30 pm**

**AGENDA**

**1.Welcome and apologies**

**2.Members' Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

**3.Public Admissions to Meetings Act (1960)**

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

**4.To approve the minutes of the last meeting Monday 2<sup>nd</sup> February 2026 as a true and accurate record.**

**5.To receive an update on the last meetings recommendations.**

**6.Audit of invoices and Bank Statements**

6.1-To review invoices for February 2026 and internal controls to be carried out accordingly.

**7.To review Bank reconciliation to date.**

7.1-To review bank reconciliation for 28/02/2026

**8.Budget**

8.1-To receive an update on budget. (30/01/26) received at the last meeting.

8.2-To consider the meeting and proposals from three companies offering HR and health and safety support for the council and agree recommendations.

8.3-To receive an update on the grant funding applications from Wakefield Council.

**9.Grant applications**

9.1-To receive any grant applications

**10.Correspondence**

**11.Date and Time of Next Meeting**

To arrange the date and time of the next meeting.