

SITLINGTON PARISH COUNCIL

FINANCE COMMITTEE MEETING

On Monday 28th April 2025

At

Parish Office

6.30pm

AGENDA

1.Welcome and apologies

2.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

4.To approve the minutes of the last meeting Tuesday 1st April 2025 as a true and accurate record.

5.To receive an update on the last meetings recommendations.

Recommendations:

6.Audit of invoices and Bank Statements

6.1-To review invoices for April 2025 and internal controls to be carried out accordingly.

7.To review Bank reconciliation to date.

7.1-To review bank reconciliation for 28/04/2025

8.Budget

8.1-To receive an update on budget. (31/03/25)

9.To agree at delegated by the Parish Council for IT costs moving into the new financial year and agree recommendations.

10.To consider a recommendation to the Parish Council to transfer the remaining budget funds to NVH

11.To receive year end paperwork and draft Internal audit report

12.Grant applications

12.1-To receive any grant applications

13.Correspondence

14.Date and Time of Next Meeting

To arrange the date and time of the next meeting.