

SITLINGTON PARISH COUNCIL

FINANCE COMMITTEE MEETING

On Monday 3rd February 2025

At

Parish Office.

6.30pm

AGENDA

1.Welcome and apologies

2.Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

3.Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

4.To approve the minutes of the last meeting Tuesday 2nd December 2024 as a true and accurate record.

5.To receive an update on the last meetings recommendations.

Recommendations:

- To contribute £3,000 to the refurbishment of the toilet at the Netherton Sports & Social club.
- To support quote 2 for £6,000-cost relating to the re build of the pavilion within the budget for 2025/26.
- To pay for the new notice board with the remaining CIL funds
- To recommend to full council to increase the precept by £20,000 to £113.000.00 for 2025/26
- Allotment & Cemetery committee to review the burial charges
- Recommended to increase the pinfold parking fee for the coming year to £150.00

6.Audit of invoices and Bank Statements

6.1-To review invoices for December 2024 and January 2025 and internal controls to be carried out accordingly.

7.To review Bank reconciliation to date.

7.1-To review bank reconciliation for 31/01/2025

7.2-To consider the current reconciliation and agree whether funds are required to top up the current account.

7.3-To receive an update on the extra payment for the memorial stone edging for Middlestown Cemetery and agree recommendations to council.

8.Budget

8.1-To receive an update on budget. (31/12/24)

8.2-To agree the proposed budget for 2025/26 and agree proposals

8.3-To receive information relating to the VAT return

8.4-To agree recommendations for full council for the precept for 2025/26

8.5-To consider the office admin needs and its effect on the budget for 2025/26

9.To agree recommendations to council for the ground's maintenance tender.

10.To complete the Unity Trust forms for removal of signatures and agree direct debit set up for BT for the monthly payments for phone and broadband.

11.Grant applications

11.1-To receive any grant applications

12.Correspondence

13.Date and Time of Next Meeting

To arrange the date and time of the next meeting.

Julia Talbot -Clerk to Sitlington Parish Council