

**SITLINGTON PARISH COUNCIL**

**FINANCE COMMITTEE MEETING**

**On Tuesday 1<sup>st</sup> April 2025**

**At**

**Netherton Village Hall**

**5.45pm**

**AGENDA**

**1.Welcome and apologies**

**2.Members' Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

**3.Public Admissions to Meetings Act (1960)**

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item which may be of a confidential nature of the business being transacted.

**4.To approve the minutes of the last meeting Tuesday 3<sup>rd</sup> March 2025 as a true and accurate record.**

**5.To receive an update on the last meetings recommendations.**

**Recommendations:**

The committee considered the internal auditors report and the actions required.  
£500 purchase order spend

**6.Audit of invoices and Bank Statements**

6.1-To review invoices for March 2025 and internal controls to be carried out accordingly.

**7.To review Bank reconciliation to date.**

7.1-To review bank reconciliation for 31/03/2025

**8.Budget**

8.1-To receive an update on budget. (28/02/25)

**9.To consider spend for IT costs moving into the new financial year and agree recommendations.**

**10.To consider a request from Save Sitlington to pay a recent invoice for leaflet to an amount of £53.17 and agree recommendations.**

**11.Grant applications**

11.1-To receive any grant applications

**12.Correspondence**

**13.Date and Time of Next Meeting**

To arrange the date and time of the next meeting.