

SITLINGTON PARISH COUNCIL

Mrs Julia Talbot CiLCA
Parish Clerk and
Responsible Financial Officer

Tel: 01924 261481
or 07771 113258

e-mail:

clerk@sitlingtonparishcouncil.gov.uk



Parish Office
Stevenson House
139 Netherton Lane
Netherton
WAKEFIELD
WF4 4HQ

29/04/26

Parish Council meeting public forum **7.00-7.15pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the **Ordinary** meeting of **Sitlington Parish Council** at **7.15pm** on **Tuesday 5th May 2026** at **St Lukes church Hall, Overton.**

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014, but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting of the Parish Council held on Tuesday 7th April 2026.

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

6.To receive an update on ongoing matters

- 6.1-To update on the red telephone box at Middlestown
- 6.2-To receive an update on the HR/H&S support
- 6.3-To receive an update on the playground installation at Netherton.
- 6.4-Road safety around Middlestown school
- 6.5-To receive an update on Middlestown playground

7.Council to receive reports from:

- a) District Councillors
- b) Police (safe scheme)

8.Stevenson House committee

- 8.1-To receive any updates from Cllr Myers/Smith on the club committee meeting.
- 8.2-To consider the request from the club to reinstate the white lines and agree action

9. Finance Matters

- 9.1-To approve Internal controls carried out for April 2026 against the payment schedule, invoices and the bank statements (30/04/26) carried out at the finance committee meeting.
- 9.2-To approve the list of invoices April 2026 -Expenditure (£13,044.38) Unity Trust (47.00) HSBC
- 9.3-To approve the bank reconciliation for April (30/4/26) 2026 of showing a total cash balance. £179,076.48
- 9.4-To receive and note budget to date (31/03/26) and year-end figures being prepared for Audit.
- 9.5-To receive the minutes of the finance meeting Monday 27th April 2026 and consider any recommendations and agree to any action.
- 9.6-To consider any grant applications and agree outcome
- 9.7-To note the annual insurance payment under the fixed 3-year term due 1/6/26

10.Governance

- 10.1-To review and agree changes to the grant application for the Parish Council.

11.To receive a report regarding the PA system for use at the village hall meetings and agree action.

12.To consider the upgrade of Enterprise AI productivity tool to improve efficiency and data protection for the council and policies required to support the use of AI.

13.Allotment and cemeteries

- 13.1-To sign the minutes of the allotment and cemetery committee meeting dated Tuesday 10th February 2026.
- 13.2-To receive an update on the water supply at Netherton Windy bank site and agree action required.
- 13.3-To consider interment fees for past councillors and agree action.
- 13.4-To receive an update regarding the upcoming inspections and agree action.
- 13.5-To consider the application for a memorial bench at Netherton Cemetery and agree action.

**14.Recreation and Leisure
Hartley Bank**

- 14.1-To sign the minutes of the Recreation and Leisure committee meeting dated Tuesday 17th March 2026.
- 14.2-To receive an update on the public consultation for the pavilion project.
- 14.3-To agree to commence with planning for the pavilion with the most recent designs.

15.Parish office

15.1-To consider further costs required to complete the office and agree a budget and delegation to the clerk.

15.2-To receive quotes from pest control and agree action required

16.Planning

16.1-To consider validated applications

16.2-To consider planning decisions.

16.3-To consider any appeals

17. Correspondence/training opportunities

17.1-To receive correspondence

18. Working Together within the community.

18.1- To receive any updates from Councillors regarding: -

a. Denby Grange (Cllr Allott)

b. Youth Club

c. Thornhill poors/Walker & Greenwood charities.

d. Save Sitlington countryside

e. Netherton Village Hall management committee.

19. Staffing and Office matters

20. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

Julia Talbot

Clerk to Sitlington Parish Council