

SITLINGTON PARISH COUNCIL

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27/02/25

Parish Council meeting public forum **6.30pm-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the ordinary meeting of **Sitlington Parish Council** at **6.30pm** on **Tuesday 4th March 2025** at **St Lukes Church Hall, Overton**

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.
(Agenda item 18)

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting held on Tuesday 4th February 2025.

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

6.To receive an update on ongoing matters

6.1-To receive an update on a PA system for Netherton Village Hall PC meetings.

6.2-To receive an update on the white lines on the crossroads at Middlestown.

7.Council to receive reports from:

- a) District Councilors
- b) Police (safe scheme)

8.Stevenson House committee

8.1-To receive any updates from Cllr Myers as the representative on the club committee

9. Finance Matters

9.1-To approve Internal controls carried out for February 2025 against the payment schedule, invoices and the bank statements (28/02/25) carried out at the finance committee meeting.

9.2-To approve the list of invoices February 2025 Payments totaling **£9,734.87(Unity Trust) £905.00 HSBC)**

9.3-To approve the bank reconciliation for February 2025 showing a total cash balance of **£47,632.38**

9.4-To receive the budget and note any updates.

9.5-To receive an update on the finance meeting Monday 3rd March 2025 and consider any proposals and agree any action.

9.7-To consider any grant applications and agree outcome

10.Governance

10.1-To receive the policy action plan for 2025.

10.2-To receive an update on the actions from 2023/24 internal audit report.

10.3-To receive information on the casual vacancies and co-option a suitable candidate

11.To receive tender documents for the grounds maintenance contract and agree action.

12.To receive quotes to purchase four grit bins in residents suggested locations and agree action.

13.To receive an update on the letter to Wakefield Council chief Executive to raise concerns regarding the Christmas lights provision 2023 and the erecting of a VAS sign in the parish.

14.Allotment and cemeteries

14.1-To receive the minutes of the Allotment & Cemetery meeting and any recommendations.

15.Recreation and Leisure Hartley Bank

15.1-To receive an update on the architect meeting to understand the process to ensure transparency and focus to the project.

15.2-To receive an update on the Junior Football team using the community field at Hartley bank.

15.3- To consider how we improve communication with residents around Hartley Bank community field and pavilion and agree action required

15.4-To receive an update on the telephone box at Middlestown and agree action.

15.5-To confirm the rearranged date for the Recreation & Leisure committee meeting (proposed 25/3/25)

15.6-To receive an update on the moving of the container and the provisions that will need to be in place, including informing all residents around this area.

16. Planning

16.1-To consider validated applications

16.2-To consider planning decisions.

16.3-To consider any appeals

16.4-To receive and update on 24/00051/REF New Hall solar panel application and the meeting with Save Sitlington.

17. Correspondence/training opportunities

17.1-To receive correspondence and details of any training opportunities

18. Working Together within the community.

18.1- To receive any updates from Councillors regarding: -

a. Denby Grange (Cllr Allott)

b. Youth Club (Cllr Shaw)

c. Thornhill poor's (Cllr Shaw)

d. Save Sitlington countryside (Cllr Shaw)

e. Netherton Village Hall management committee.

f. To consider working together with the community in setting up a community pantry.

19. Staffing and Office matters

20. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

Netherton Village Hall management committee meeting-18/3/25

Julia Talbot

Clerk to Sitlington Parish Council