

SITLINGTON PARISH COUNCIL

Mrs. Julia Talbot PSLCC
Parish Clerk and
Responsible Financial Officer

Tel: 01924 261481
or 07771 113258

e-mail:

clerk@sitlingtonparishcouncil.gov.uk



Parish Office
Stevenson House
139 Netherton Lane
Netherton
WAKEFIELD
WF4 4HQ

26/08/26

Parish Council meeting public forum **6.30-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the **Ordinary** meeting of **Sitlington Parish Council** at **6.30pm** on **Tuesday 1st September 2026** at **Netherton Sports and Social Club, Netherton.**

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(I), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014, but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting of the Parish Council held on Tuesday 2nd June 2026 and the minutes of the meeting close due to not quorate for Tuesday 7th July

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

6.To receive an update on ongoing matters

7.Council to receive reports from:

- a) District Councillors
- b) Police (safe scheme)
- c) To confirm future PACT meetings for the Parish.

8.Stevenson House committee

8.1-To receive any updates from Cllr Myers/Smith on the club committee meeting.

8.2-To receive an update from the club to reinstate the white lines and agree action

9. Finance Matters

9.1-To approve Internal controls carried out for July and August 2026 against the payment schedule, invoices and the bank statements (31/08/26) carried out at the finance committee meeting.

9.2-To approve the list of invoices July (£27,846.76) and August 2026 (£3,675.32)-Unity Trust Expenditure. £0.00 HSBC

9.3-To note the income for July (£9,004.76) August 2026 (£5,648.00)

9.4-To approve the bank reconciliation for August (31/8/26) 2026 of showing a total cash balance. £113,293.11

9.5-To receive the budget to date 30/07/26

9.6-To receive the minutes of the finance meeting Tuesday 2nd June 2026 and consider any recommendations from the meeting Tuesday 7th July.

9.7-To consider any grant applications and agree outcome

10.Governance

10.1-The bank requested further information and the Parish Councillors requested to complete and sign the bank mandate to access online banking and ID.

10.2-To confirm a new venue for the meetings at Netherton.

11.Allotment and cemeteries

11.1- To approve and sign the minutes of the Allotment & Cemeteries committee dated 28/7/26 and receive an update from the chair and consider any recommendations.

11.2-To review the grounds maintenance to date.

11.3-To receive the draft tender document for the grave digging contract and consider a timeline for tender.

11.4-To consider the tree inspections for the 2025 and trees at Middlestown cemetery and the cleaning of the CR plots.

11.5-To consider the memorial added without permission and agree the best course of action.

**12.Recreation and Leisure
Hartley Bank**

12.1- To approve and sign the minutes of the minutes of the Recreation & Leisure committee dated 16/6/26 and receive an update from the chair and consider any recommendations.

12.2-To receive an update from the pavilion subcommittee chair.

12.3-To receive a request to add committee members to the Recreation & Leisure committee terms of reference.

12.4-To approve the football agreement for the coming season for 2026/27.

Emroyd Common

12.5-To consider a wood inspection for Emroyd and the quotes received and agree action.

13.To consider a request for benches in Overton and suggested locations agree action.

14.To consider and agree the lamp post testing for installation of Smiley SID.

15.To review charges for cemetery field and consider further research carried out on different uses for the field.

15.1-To consider interested parties in hiring the field and scoring.

16.To consider a request for a planter at the bottom of Highfield Crecent

17.Planning

17.1-To consider validated applications

17.2-To consider planning decisions.

17.3-To consider any appeals

17.4-To consider an update from Save Sitlington and the discharge of conditions for the application for the solar panels farm at New Hall.

18. Correspondence/training opportunities

18.1-To receive correspondence

19. Working Together within the community.

19.1- To receive any updates from Councillors regarding: -

- a. Denby Grange (Cllr Allott)
- b. Youth Club (Cllr Smith)
- c. Thornhill poor's/Walker & Greenwood charities. (Cllr Allott, Myer, Fearnside)
- d. Netherton Village Hall management committee. (Cllr Smith)
- e. To receive and consider the parish Plan.

20. Staffing and Office matters

20.1-To consider an updated mobile phone for the admin assistant and agree action.

21. Matters of an urgent nature (for information only) or items for inclusion on agenda.

21.1To confirm the date and venue for the Councillor workshop

Future meetings.

Allotment inspections

Thursday 3rd September 10am at Netherton Cemetery.

- **Recreation & Leisure committee-Tuesday 15th September 7pm NVH**
- **Netherton Village hall management committee-Tuesday 8th September 7pm NVH**
- **Allotment & Cemetery committee-Tuesday 20th October 7pm NVH**
- **NVH trustees meeting to be confirmed. ASAP**

Julia Talbot

Clerk to Sitlington Parish Council