SITLINGTON PARISH COUNCIL

Mrs. Julia Talbot PSLCC
Parish Clerk and
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29/10/26

Parish Council meeting public forum
6.30-6.45pm

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the Ordinary meeting of **Sitlington Parish Council at 6.30pm on Tuesday 3rd November 2026 at Netherton Sports & Social Club**

1. Welcome and Apologies
1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)
To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.
Agenda item 20

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.
Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014, but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest
4.1-To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
4.2-To check and update files on Declarations of Councillor interests.

5. To approve the Minutes of the Ordinary meeting of the Parish Council held on Tuesday 1st September and Tuesday 20th October

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.
5.2-To sign the June meeting minutes with the amendment on minutes reference 051/0626f
5.3-To approve the committee meeting minutes since last meeting

(i)To approve and sign the minutes of the **Recreation & Leisure committee** meeting dated 22/9/26 and receive an update from the chair and consider any recommendations.

(ii)To approve the minutes and sign the minutes of the **Personnel committee** meeting dated 14/09/26 and receive any recommendations.

6.To receive an update on ongoing matters (for information only)

6.1-To receive an update on the trees trimming at Netherton Cemetery
6.2-To receive an update on the mirror across from the Netherton Windy bank site.
6.3-To receive an update on the bench situation for Middlestown.

7.Council to receive reports from:

a) District Councillors
b) Police (safe scheme)
c) To confirm future PACT meetings

8.Stevenson House committee

8.1-To receive any updates from Cllr Myers/Smith on the club committee meeting.

9. Finance Matters

9.1-To approve Internal controls carried out for September/October 2026 against the payment schedule, invoices and the bank statements (31/10/26) carried out at the finance committee meeting.
9.2-To approve the list of invoices for September-£10,235.43 Unity Trust, HSBC £0.00 October-£ 12,550.95 Unity Trust, HSBC £0.00
9.3-To note the income for September £6,756.00 and October £14,206.55
9.4-To approve the bank reconciliation for October (31/10/26) 2026 of showing a total cash balance. £108,117.74
9.5-To receive the budget to date 30/10/26
9.6-To receive the minutes of the finance meeting Tuesday 1st September 2026
9.7-To consider any grant applications and agree outcome
9.8-To receive a progress report for the grant applications approved.
9.9-To receive information relating to the CIL (Community Infrastructure Levy) payment

10.Allotment and cemeteries

10.1-To consider the gravedigging tenders and agree action.
10.2-To consider the costs to remove the hedge at the front of Netherton Windy Bank allotment to improve visibility when accessing the site.

11.Recreation and Leisure

Hartley Bank

11.1-To receive an update from the planning application for the pavilion and consider whether to add further parking as suggested by the planning officer.

Emroyd Common

11.2-To receive an update on the wood inspection for Emroyd woods

13.To receive any further updates on the lamp post testing for installation of Smiley SID and agree action.

14.To consider the details of employing a Village Caretaker and agree action

15.To consider the details of the discharge of conditions for the New Hall Solar Farm development and agree action.

16.To consider a review of the software for finance and cemetery to ensure best value and to accommodate our needs as a Parish Council.

17.To consider the defibrillator outside the office and agree action
17.1-To consider some defibrillator familiarisation session with Yorkshire Ambulance service for the parish.

18.Planning
18.1-To consider validated applications
18.2-To consider planning decisions.
18.3-To consider any appeals

19. Correspondence/training opportunities
19.1-To receive correspondence

20. Working Together within the community.
20.1- To receive any updates from Councillors regarding: -
a. Denby Grange (Cllr Allott)
b. Youth Club (Cllr Smith)
c. Thornhill poor's/Walker & Greenwood charities. (Cllr Allott, Myer, Fearnside)
d. Netherton Village Hall management committee. (Cllr Smith)

21. Staffing and Office matters

22. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

Julia Talbot
Clerk to Sitlington Parish Council