

SITLINGTON PARISH COUNCIL

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28/05/26

Parish Council meeting public forum **6.30-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the **Ordinary** meeting of **Sitlington Parish Council** at **6.30pm** on **Tuesday 2nd June 2026** at **Netherton Village Hall, Netherton.**

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014, but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting of the Parish Council and the annual meeting of the Parish Council will be held on Tuesday 5th May 2026.

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council and the Annual meeting of the Parish Council as a true and accurate record.

6.To receive an update on ongoing matters

6.1-To update on the red telephone box at Middlestown

6.2-To receive an update on the HR/H&S support

6.3-To receive an update on the gate at the bottom of Middlestown cemetery.

6,4-To receive an update on the Parish office.

7.Council to receive reports from:

a) District Councilors

b) Police (safe scheme)

8.To note the resignation of Cllr Allott-Radcliffe

9.Stevenson House committee

9.1-To receive any updates from Cllr Myers/Smith on the club committee meeting.

9.2-To receive an update from the club to reinstate the white lines and agree action

10. Finance Matters

10.1-To approve Internal controls carried out for May 2026 against the payment schedule, invoices and the bank statements (31/05/26) carried out at the finance committee meeting.

10.2-To approve the list of invoices May 2026 -Expenditure (£31,741.31) Unity Trust (£0.00) HSBC

10.3-To note the income for May 2026-£3,053.00

10.4-To approve the bank reconciliation for May (31/5/26) 2026 of showing a total cash balance. £133,206.25

10.5-To receive the budget for 2026/27

10.6-To receive the minutes of the finance meeting Monday 27th April 2026 and consider any recommendations from the meeting Tuesday 2nd June.

10.7-To consider any grant applications and agree outcome

11.Governance

11.1-To note the contents of the Internal Auditor's report to Council and agree future action required.

11.2-To receive the Annual Internal Audit Report for 2025/26 including page 3 of the Annual Governance and Accountability Return 2025/26

11.3-**To approve** -The Annual Governance Statement 2025/26 for section 1 and the Accounting statement section for section 2.

The Chair and RFO to sign the return

11.4-To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit and the Transparency Code for Smaller Authorities for the period for the exercise of public rights to view the unaudited accounts for 2025/26

Approved the date for the period for the exercise of rights to commence

Monday 8th June until Friday 17th July 2025. These will be added to the noticeboards and website.

11.5-The Parish Councillors to complete and sign the bank mandate to access online banking.

12.To review the acoustics in the hall with the table and chairs in the new position.

13.Allotment and cemeteries

13.1-To Approve and sign the minutes of the allotment and cemetery committee meeting dated Tuesday 19th May 2026.

13.2- The Council to receive an update from the Allotment and Cemetery Committee, consider any recommendations, and agree to any actions.

13.3-To receive an update on the water supply at Netherton Windy bank site and agree action required.

13.4-To review the grounds maintenance contract annually.

13.5-To agree the process for the tender for the grave digging contract.

14.Recreation and Leisure

Hartley Bank

14.1-To consider the pavilion and the quote received to repair the building to use this summer and agree action.

15.To consider a request for benches in Overton and suggested locations.

16.To consider and agree the lamp post testing for installation of Smiley SID.

17.Planning

17.1-To consider validated applications

17.2-To consider planning decisions.

17.3-To consider any appeals

18. Correspondence/training opportunities

18.1-To receive correspondence

19. Working Together within the community.

19.1- To receive any updates from Councillors regarding: -

a. Denby Grange (Cllr Allott)

b. Youth Club

c. Thornhill poors/Walker & Greenwood charities.

d. Save Sitlington countryside

e. Netherton Village Hall management committee.

f. To confirm the date of trustees (Sitlington Parish Council) meeting for the Netherton Village Hall.

20. Staffing and Office matters

21. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

Julia Talbot

Clerk to Sitlington Parish Council