

SITLINGTON PARISH COUNCIL

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25/06/25

Parish Council meeting public forum **6.30pm-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the **Ordinary** meeting of **Sitlington Parish Council** at **6.45pm** on **Tuesday 1st July 2025** at **St Lukes Church Hall, Overton.**

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting of the Parish Council held on Tuesday 3rd June 2025

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

6.To receive an update on ongoing matters

6.1-To receive an update on the other 2 noticeboards for the parish

6.3-To receive an update on the community pantry meeting.

6.4-To receive an update on the Parish Office.

7.Council to receive reports from:

- a) District Councilors
- b) Police (safe scheme)

8.Stevenson House committee

8.1-To receive any updates from Cllr Myers as the representative on the club committee

8.2-To consider a rent holiday for the club and agree action.

9. Finance Matters

9.1-To approve Internal controls carried out for June 2025 against the payment schedule, invoices and the bank statements (30/06/25) carried out at the finance committee meeting.

9.2-To approve the list of invoices June 2025 to date Payments totaling **£4,958.10(Unity Trust) £5.00 HSBC)**

9.3-To approve the bank reconciliation for June 2025 showing a total cash balance of **£120,535.70(25/6/25)**

9.4-To receive and note the budget.

9.5-To receive the minute of the finance meeting Monday 30th June 2025 and consider any recommendations and agree any action.

9.6-To consider any grant applications and agree outcome

9.7-To agree delegated power for over the summer for the Clerk and the finance committee.

10.Goverance

10.1-To review the vexatious policy and agree any reviews.

11.To consider a leaving gift /recognition for service for a long-term retired Councillor and agree action.

12.Allotment and cemeteries

12.1-To receive an update on the cemetery inspections carried out at Middlestown cemetery and agree actions.

12.2-To consider the quote for the tree work at the bottom of Middlestown Cemetery and the requested health & safety from the tree surgeon and agree action,

12.3-To consider the quote for the path between burial plots for Netherton Cemetery and agree action.

12.4-To consider the wood chipping required for the memorial garden at Middlestown cemetery and agree action.

13.Recreation and Leisure Hartley Bank

13.1-To receive the recreation & leisure committee minutes and consider and agree recommendations.

Recommendations

- To purchase two litter picking signs

- To considered the agreement between the football and the PC for hire of the field and pavilion at Hartley Bank 2025/26 and review charges.
- To purchase 3 bins for the play area (within the committee's budget of £1,000 delegated power.) Agreed and purchased by the R&L committee)
- Part of the container could used for storage for the football team
- Clerk to report footpath Sitlington 1

Emroyd Common.

13.2-To confirm details of the new notice to be added at the entrance at Emroyd.

14. To confirm the date and location and the arrangements for the Annual Parish Meeting and agree actions to be carried out.

15.Planning

15.1-To consider validated applications

15.2-To consider planning decisions.

15.3-To consider any appeals

16. Correspondence/training opportunities

16.1-To receive correspondence and details of any training opportunities

17. Working Together within the community.

17.1- To receive any updates from Councillors regarding: -

- a. Denby Grange (Cllr Allott)
- b. Youth Club
- c. Thornhill poor's
- d. Save Sitlington countryside
- e. Netherton Village Hall management committee.

18. Staffing and Office matters

19. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

- Finance committee -Monday 30th June 6.30pm Parish Office
- Middlestown cemetery inspection -Tuesday 1st July 10.00am
- Netherton cemetery inspection -Tuesday 15th July 10.00am
- NVH management committee-Monday 4th August 7pm NVH
- Pavilion subcommittee-Tuesday 12th August 7.00pm
- Allotment inspections-Tuesday 19th August 10.00am NWB
- Allotment & Cemetery committee -Tuesday 26th August 7pm NVH
- Recreation & Leisure committee -Tuesday 14th October 7pm NVH

Annual Parish Meeting Monday 14th July -Denby Grange 7.00pm

Julia Talbot

Clerk to Sitlington Parish Council