

SITLINGTON PARISH COUNCIL

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28/01/26

Parish Council meeting public forum **6.30pm-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the **Ordinary** meeting of **Sitlington Parish Council** at **6.30pm** on **Tuesday 3rd February 2026** at **Netherton Village Hall**.

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(I), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014, but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting of the Parish Council held on Tuesday 2nd December 2025

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

6.To receive an update on ongoing matters

6.1-To receive update on the quad bikes at Emroyd Common.

6.2-To receive an update on the 20MPH campaign for Middlestown Academy.

6.3-To receive an update on the skip for NWB allotments to clear the community plot.

6.4-To receive an update on the new path for Netherton Cemetery

7.Council to receive reports from:

a) District Councilors

b) Police (safe scheme) December and January.

c) Wakefield Council Neighborhood Coordinator

8.Stevenson House committee

9.1-To receive any updates from Cllr Myers as the representative on the club committee

9.2-To receive an update on the grass cutting for the adult football team and agree action.

9. Finance Matters

9.1-To approve Internal controls carried out for December 2025 /January 2026 against the payment schedule, invoices and the bank statements (31/12/25) carried out at the finance committee meeting.

9.2-To approve the list of invoices December 2025/January 2026 to date Payment's

	Expenditure	Income
Unity Trust-December 2025	£10,498.70	£4,953.00
HSBC -December 2025	£103.25	£0.00
Unity Trust -January 2026	£7,310.31	£8,148.00
HSBC January 2026	£91.43	£0.00

9.3-To approve the bank reconciliation for December 2025 of (£63,940.50) January 2026 of (£64,778.19) showing a total cash balance

9.4-To receive and note the budget to date (31/12/25)

9.5-To receive the minutes of the finance meeting Monday 2nd February 2026 and consider any recommendations and agree to any action.

9.6-To consider any grant applications and agree outcome

9.7-To consider and agree the proposed budget for 2026/27 and agree the precept amount for 2026/27.

10.Goverance

10.1- To receive an update Peninsula's proposal of HR and Health & Safety support for the council and agree on an appropriate course of action.

11.To receive the quotes for the Parish Office repairs and agree action.

12.Allotment and cemeteries

12.1-To approve the minutes of the allotment and cemetery committee meeting dated Tuesday 11th November 2025 and consider any recommendations.

12.2-To agree Cllr Collinson interest in joining the allotment and cemetery committee.

13.Recreation and Leisure

Hartley Bank

13.1-To receive the draft minutes of the pavilion sub committee and consider any recommendations.

13.2-To approve the minutes of the Recreation and Leisure Committee meeting dated Tuesday 9th December 2025 and consider any recommendations.

13.3-To consider the pavilion and agree the work required

14. Emroyd Common.

14.1-To receive an update on whole wood tree inspection and agree action.

15. To receive an update on the installation of Smiley SID and agree action required.

16. Planning

16.1-To consider validated applications

16.2-To consider planning decisions.

16.3-To consider any appeals

17. Correspondence/training opportunities

17.1-To receive correspondence

18. Working Together within the community.

18.1- To receive any updates from Councillors regarding: -

a. Denby Grange (Cllr Allott)

b. Youth Club

c. Thornhill poors

d. Save Sitlington countryside

e. Netherton Village Hall management committee.

19. Staffing and Office matters

20. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

Julia Talbot

Clerk to Sitlington Parish Council