

SITLINGTON PARISH COUNCIL

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30/01/25

Parish Council meeting public forum **6.30pm-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the ordinary meeting of **Sitlington Parish Council** at **6.30pm** on **Tuesday 4th February 2025** at **Netherton Village Hall**.

To hold a minute's silence for the former Parish Councillor Nicola Luke

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

(Agenda item 18)

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(I), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting held on Tuesday 3rd December 2024.

5.1-To receive and approve the minutes of the ordinary Parish Council meeting of the parish council as a true and accurate record.

6. To note the resignation of Cllr D Ingham and thank her for her contribution to the council.

6.1-To receive information on the casual vacancy for the Netherton Ward and agree the recruitment process.

7.To receive an update on ongoing matters

7.1-To receive an update on the container on Hartley Bank community field.

8.Council to receive reports from:

- a) District Councilors
- b) Police (safe scheme)

9.Stevenson House committee

9.1-To receive any updates from Cllr Myers as the representative on the club committee

10. Finance Matters

10.1-To approve Internal controls carried out for December 2024/January 2025 against the payment schedule, invoices and the bank statements (30/01/25) carried out at the finance committee meeting.

10.2-To approve the list of invoices January 2025 Payments totaling **£5,428.37 (Unity Trust) £5.00(HSBC)**

10.3-To approve the bank reconciliation for January 2024 showing a total cash balance of **£48,578.32**

10.4-To receive the budget and note any updates.

10.5-To consider the proposed budget and agree the precept demand for 2025/26

10.6-To receive an update on the finance meeting Monday 3rd February 2025 and consider any proposals and agree any action.

10.7-To consider any grant applications and agree outcome

11.Governance

12.To consider requests from residents for the Parish Council to purchase grit bins for the parish and agree action.

13.To receive an update on the installation of Smiley SID and consider options available.

14.To consider the response from Wakefield Council regarding the request to itemize the invoice for the Christmas lights provision 2023 and agree action.

15.Allotment and cemeteries

15.1-To receive the minutes of the Allotment & Cemetery meeting and any recommendations.

Recommendations

- *Add the Open Country project to Facebook*
- *Charges for the cemeteries to remain the same for 2025*
- *Charges list for new memorials to be deferred to the next meeting.*
- *Rules and regulations to be updated to note the plastic memorials are not allowed*
- *The request for kerbstone in F section Netherton to be deferred to the next meeting*

- 15.2-To receive information relating to the costs involved, to add edging stones to the memorial garden at Middlestown for installation of memorial plaques.
 15.3-To receive an update from open country and a request for a bug hotel.
 15.4-To consider installing a pathway down to the new CR at Netherton and agree action.

16.Recreation and Leisure

Hartley Bank

- 16.1-To arrange a working group meeting to invite the architect and discuss the plans for the pavilion.
 16.2-To receive an update on the Junior Football team using the community field at Hartley bank.
 16.3-To consider adding a post at Netherton play area to add signage and agree action.
 16.4-To consider the telephone box at Middlestown and agree action.

17. Planning

- 17.1-To consider validated applications
 17.2-To consider planning decisions.
 17.3-To consider any appeals
 17.4-To receive and update on 24/00051/REF New Hall solar panel application and arrange a meeting with Save Sitlington before 25/2/25

18. Correspondence/training opportunities

- 18.1-To receive correspondence and details of any training opportunities

19. Working Together – Community, Parish Council and Police

- 19.1- To receive any updates from Councillors regarding: -
 a. Denby Grange (Cllr Allott)
 b. Youth Club (Cllr Shaw)
 c. Thornhill poor's (Cllr Shaw)
 d. Save Sitlington countryside (Cllr Shaw)

20. Staffing and Office matters

- 20.1-To consider arrangements for the PC meeting in June and agree action.

21. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

- Recreation & Leisure committee meeting Tuesday 18th February 2025.
- Allotment & Cemetery committee meeting Tuesday 25th February 2025

Julia Talbot

Clerk to Sitlington Parish Council