

SITLINGTON PARISH COUNCIL

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27/03/25

Parish Council meeting public forum **6.30pm-6.45pm**

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.

Summon and Agenda

Dear Councillors

You are respectfully summoned to attend the **Ordinary** meeting of **Sitlington Parish Council** at **6.30pm** on **Tuesday 1st APRIL 2025** at **Netherton Village Hall**

1. Welcome and Apologies

1.1-To receive and accept apologies noting the reason for absence.

2. Public Admissions to Meetings Act (1960)

To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

(Agenda item 18)

3.The chairs reminder of the council's expectations for the audio or visual recording of this meeting.

Standing Order 3(l), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

4. Members' Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

5. To approve the Minutes of the Ordinary meeting held on Tuesday 4th March 2025 and the minutes of the Extra Ordinary meeting Thursday 13th March 2025

5.1-To receive and approve the minutes of the ordinary Parish Council and the Extra Ordinary meeting of the parish council as a true and accurate record.

6.To receive an update on ongoing matters

6.1-To receive an update on the community food bank

7.Council to receive reports from:

- a) District Councilors
- b) Police (safe scheme)

8.To consider the candidates for the casual vacancy for the Netherton Ward and agree a suitable candidate for co-option.

8.1-To complete all the required paperwork once the candidate has accepted the position.

9.Stevenson House committee

9.1-To receive any updates from Cllr Myers as the representative on the club committee

10. Finance Matters

10.1-To approve Internal controls carried out for March 2025 against the payment schedule, invoices and the bank statements (31/02/25) carried out at the finance committee meeting.

10.2-To approve the list of invoices March 2025 Payments totaling **£8,699.51 (Unity Trust) £109.99 HSBC)**

10.3-To approve the bank reconciliation for March 2025 showing a total cash balance of **£42,599.71**

10.4-To receive the budget and note any updates.

10.5-To receive an update on the finance meeting Tuesday 1st April 2025 and consider any proposals and agree any action.

10.6-To consider any grant applications and agree outcome

11.To receive a report and consider provision and quotes for IT support and business SharePoint and agree action

12.To consider proposed nominees for the Majors commendation and agree arrangements for the event.

13.Governance

13.1-To consider adding details of a fixed amount for purchase orders for the council in the financial regulations and agree action.

To consider and agree a planning committee formation moving into the coming year.

14.Allotment and cemeteries

14.1-To receive the minutes of the Allotment & Cemetery committee (25/2/25)

14.2-To receive an update on the planned training for memorial management at Netherton Village Hall

14.3-To receive an update on the memorial garden at Middlestown cemetery.

**15.Recreation and Leisure
Hartley Bank**

15.1-To receive the minutes of the Recreation & Leisure committee meeting and any recommendations to consider. (25/3/25)

Recommendations

- To recommend a subcommittee of members and non-members for the pavilion project.
- It was agreed to recommend that the friends are charged for events other than the coffee mornings and games afternoon. For example, the wreath making.
- To replace the bins in Netherton park with larger one, so the litter does not blow around. Clerk to gather quotes for the next R&L committee.

15.2-To agree and adopt a sub committee as recommended by the Recreation & Leisure committee to work on the pavilion project and the process for inviting non-members to join.

15.3-To receive an update on the moving of the container and the provisions that will need to be in place, including informing all residents around this area.

15.4-To consider whether the FOHB should contribute to use of the pavilion and agree action.

16. Planning

16.1-To consider validated applications

16.2-To consider planning decisions.

16.3-To consider any appeals

16.4-To receive and update on 24/00051/REF New Hall solar panel application and the public Inquiry ongoing until 3/4/25.

17. Correspondence/training opportunities

17.1-To receive correspondence and details of any training opportunities

18. Working Together within the community.

18.1- To receive any updates from Councillors regarding: -

a. Denby Grange (Cllr Allott)

b. Youth Club (Cllr Shaw)

c. Thornhill poor's (Cllr Shaw)

d. Save Sitlington countryside (Cllr Shaw)

e. Netherton Village Hall management committee.

f. To consider small community engagement events in the parish throughout the annual calendar.

19. Staffing and Office matters

20. Matters of an urgent nature (for information only) or items for inclusion on agenda.

Future meetings.

Finance committee Monday 1st April 5.45pm-NVH

Netherton Village Hall Monday 12th May-Parish Office

Allotment & Cemetery Committee Tuesday 13th May -NVH

Recreation & Leisure committee -Tuesday 17th June-NVH

Julia Talbot

Clerk to Sitlington Parish Council