



**ORDINARY MEETING OF
SITLINGTON PARISH COUNCIL
ST LUKE'S CHURCH HALL, OVERTON
TUESDAY 5 JUNE 2018 at 7.15 pm**

**(Residents are invited to address the Council
between 7.00 pm and 7.15 pm)**

Standing Order 3(I), The recording of council and parish meetings is permitted under the Openness of Local Government Bodies Regulations 2014 but recording will be carried out in accordance with separate rules adopted by the local council to effectively and lawfully manage this activity

AGENDA

1	Welcome and apologies To accept any apologies for absence and note the reason.
2	Members' Declarations of Interest To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting
3	Public Admissions to Meetings Act (1960) To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any agenda item which may be of a confidential nature of the business being transacted.
4	Parish Council Meetings:
4.1	To receive the minutes of the Ordinary Meeting of the Parish Council held on 1 May 2018
4.2	To receive the minutes of the Personnel Committee meeting held on 8 May 2018
5	Standing Orders To review and adopt updated Standing Orders 2018
6	Finance
6.1	To receive the minutes and recommendations of the Finance Committee held on 29 May 18
6.2	To approve payments and note receipts
6.3	To note the budget monitor up to May 2018
6.4	To consider any grant applications received since the last meeting
7	Sitlington Development Group meeting To receive the notes and consider any recommendations made from the meeting held on 29 May 2018
8	Sitlington Road Safety Group meeting To receive the notes and consider any recommendations made from the meeting held on 8 May 2018
9	To receive reports, if any, from members attending meetings of the following outside bodies and also consider any events or activities by these organisations which could be included in the Chair's monthly article in the Wakefield Express:
9.1	Management Committee for "the Coxley Project", the Education Resource Centre and Gallery in Coxley Lane (Cllr Tyrrell)
9.2	Denby Grange Miners Welfare Scheme Committee (Cllr Allott/Cllr Cronin)
9.3	Local Liaison Committee of the National Coal Mining (Cllr Aspinall)
9.4	Thornhill Charities (Cllr Shaw/Cllr Aspinall)
9.5	Wakefield Council Town & Parish Council Liaison Group (Cllr Strong/Cllr Allott/Clerk)
9.6	Yorkshire Local Councils' Association Wakefield Branch (Cllr Strong/Cllr Crow)

10	Correspondence/Training & Events Calendar			
10.1	To receive and note correspondence			
10.2	To receive and note any event invitations			
11	Planning			
11.1	To consider planning applications made since the last meeting and consider any responses to the LA Planning Department:			
	APP NUMBER	LOCATION	DESCRIPTION OF APPLICATION	TYPE OF APP
	18/00765/FUL	93 New Road Middlestown	Proposed porch and flue	Full
	18/01117/FUL	54 Low Lane Middlestown	Detailed application for 1no dwelling following demolition of existing stables/garage and including highway improvements	Full
11.2	To receive planning decisions received since the last meeting:			
	APP NUMBER	LOCATION	DESCRIPTION OF APPLICATION	DECISION OF PLANNING AUTHORITY
	18/00555/FUL	76 Coxley Crescent Netherton	Two storey side extension, rear single storey extension and removal of existing garage	Application approved
	18/00669/FUL	The Coach House South Lane Netherton	Single storey rear extension, single storey front extension and porch	Application Approved
12	Cemeteries and Allotments			
12.1	To consider any applications for memorials			
12.2	To consider any issues relating to allotments			
13	Police Safe Scheme			
13.1	To receive the Safe Scheme report and share any concerns in the Parish since the last meeting and identify areas of concern for the coming month.			
13.2	An opportunity for the Parish Council to meet Neighbourhood Inspector Martin Moizer, Wakefield North East and Rural Team			
14	Citizen's Award 2018			
	To consider nominations submitted and agree recipient(s) for the Citizen's Award presentation at the July meeting.			
15	General Data Protection Regulations			
15.3	To receive updates and consider what is further required to ensure the Parish Council is working towards compliance.			
15.2	To review the draft Retention Policy			
16	Parish Council vacancy – Middlestown Ward			
	To receive updates on the Parish Council vacancy in the Middlestown Ward			
17	Staffing and Office matters			
17.1	To receive costings and consider various options for advertising the Administrative Assistant vacancy in the Parish Office and decide where the post will be advertised			
17.2	To receive any other updates			
18	Netherton Village Hall Trust			
	To receive the minutes of the Netherton Village Hall Trust meeting held on 1 May 2018			

19	Matters of an urgent nature (for information only) or put forward any items for the agenda of the next meeting scheduled for July 2018
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The Press and public are cordially invited to attend the meeting.

Sitlington Parish Council is committed to ensuring meetings are open and accessible to all and as such would invite anyone with accessibility issues to contact the Council, via the Clerk, ahead of meetings to make sure all needs are catered for. Thank you.



**Clerk
30 May 2018**