

SITLINGTON PARISH COUNCIL



Answers to frequently asked questions

Who can apply?

Voluntary groups and societies, clubs, not-for-profit organisations, charities operating in or for Sitlington

Who cannot apply?

- Individuals (*subject to legal checking*)
- Regional or National charities are unlikely to be supported unless it is for a specific project in the Sitlington Parish where there will be obvious benefit to the Parish Council's area.

What does the Parish Council give grants for?

- Capital projects, such as the purchase of equipment, works to buildings, improvements to premises
- The Parish Council does not give grants towards running costs, salaries or consumables.
- The Parish Council may support a community event, a festival or special event in commemoration which is held within the Sitlington Parish.

Are there any criteria or conditions?

- The Parish Council does have a set of criteria which can be downloaded from its website. This gives more details about how the grant scheme operates.
- Grant recipients are expected to provide a report to the Parish Council on how the grant has been spent; this report may be in person to the Parish Council, or may appear in the Parish Council's website.
- Grants will not be payable to or for any commercial venture for private gain.
- If a Club has permanent bar premises from which it can raise an income, award of a grant will be at the Parish Council's discretion.

How often are grant applications considered?

- At every meeting of the Finance Committee - presuming applications have been received.
- Completed applications must be received at the Parish Council's offices at least 10 days before the date of the meeting, to allow checks to be carried out as to completeness and to obtain any further information that may be necessary.
- Completed applications must be accompanied by all the documents listed on the grant application form.

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How do I apply?

- Application forms may be downloaded from the Parish Council's website. Please read the list of criteria before completing a form, and remember to include a set of accounts.
- Dates of the Finance Committee meetings can also be found on the website; these are usually monthly.